

How to apply...

→ Send in application by OCTOBER 15, 2004:

- Complete the online application at:
www.in.gov/senate_democrats/internships
- Send transcript, essay, writing samples, and reference letters

→ Interview process

- The Intern Director will contact selected candidates for an interview, which will take place:

Monday—Friday
9:00 a.m. — 4:00 p.m.
October 12—29
Statehouse, Room 401

→ Final selections will be completed after November 2, 2004.

Indiana Senate Democratic Caucus

Tricia Tanoos, Intern Director
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Indiana Senate Democratic Caucus

Legislative Internship

January - May 6, 2005



2004 Interns work in Senate Chambers—Molly Molter (Indiana University), Jennifer Root (IU-Indianapolis Law School), Jason Tomcsi (Purdue University), and Morgan Keiper (Purdue University).

Online applications available at www.in.gov/senate_democrats/internships

Place: Indiana State Senate
Statehouse, Indianapolis

Time: Monday—Friday
8:30 a.m.—4:45 p.m.
January — May

Stipend: \$275 per week

College Credit: Determined
by university

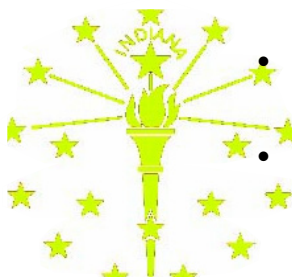
Eligibility: Juniors, seniors, or
graduate students who
are residents of Indiana
or are attending an
Indiana college or
university.

What do interns do?

Interns work with Indiana Senate Democratic senators and staff during the legislative session. Several specialty Interns will work with our media relations office, our fiscal and policy staff, and our staff attorneys.

What will I learn?

- Interns will learn the legislative process back to front, gaining an in-depth understanding of how laws are made in a hands-on environment. They can observe how policymakers work together to build consensus and support for their initiatives.
- Interns receive a crash course on state government administration, through analyzing legislative initiatives and serving as advocates for constituents with state agencies.



How would the internship benefit my future?

- Interns learn how to work in a fast-paced professional environment where the stakes are high. This program prepares interns for permanent positions where interpersonal skills are essential.
- Interns become adept at navigating the complex state government system and learn how it affects the everyday lives of all Hoosiers.
- Interns have the opportunity to create professional relationships, thus, opening doors for future employment.

How can I remain a full-time student while spending the semester away from campus in Indianapolis?

College credit varies from school to school. You will need to talk to your advisor in order to determine credit. Contact the Intern Director for guidance about specific schools.

- College credit: On average, interns receive between 6 and 12 credits for working at least 35 hours a week in the Senate.
- A 3 credit hour state government course, which takes place at the Statehouse throughout session, is available for all interns.
- Interns often take a correspondence course with a professor from their university.
- Classes may also be available at an Indianapolis college or university.

How do I find housing in Indianapolis?



There are several apartment complexes which offer short-term leases available in downtown Indianapolis. Because the General Assembly hires at least 70 interns between all four caucuses, interns generally find roommates with whom to share housing expenses for the duration of session. Expenses do not need to exceed the cost of living on most Indiana campuses.

Who are successful candidates?

No specific major is required, but a successful candidate must enthusiastically want to learn about government and politics in the real world. Other necessary practical skills include:

- Excellent writing skills.
- Exceptional interpersonal skills.
- Basic computer skills.
- Effective time management.
- Professional attitude.

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